A COSTAN	MARIANO MARCOS STATE UNIVERSITY Research Directorate	Document Code	RD-PFC-007	
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## PROCESS NAME: RESEARCH IP PROTECTION MANAGEMENT PROCESS OWNER: RESEARCH DIRECTORATE

INPUTS /CONTROL	ACTIVITY	ACTIVITY CONTROL	OUTPUTS/CONTROL	RESPONSIBILITIES
	START			
AIHRR evaluation results Technical report	Identification of Patentable research outputs	Evaluation report	Lists of patentable technologies and knowledge products	Center chiefs ODR UITSO
Lists of patentable technologies and knowledge products	Submission of Disclosure Form	Date submitted/received	<ul><li>Disclosure form</li><li>Center chief's endorsement to ODR</li></ul>	Center Chiefs Researcher
Disclosure form Center chief's endorsement to ODR	Endorsement of Disclosure Form to the UITSO Chief	Date submitted/received	Endorsement letter	ODR
Endorsement letter	Evaluation of Technology for IP protection	<ul><li>Invention</li><li>UM</li><li>Industrial design</li><li>Copyright</li></ul>	<ul><li>Criteria</li><li>Date evaluated</li></ul>	UIPB ITSO Chief
Criteria Date evaluated	Submission of Application (Invention/Utility Model/Industrial Design, copyright)	<ul> <li>Format</li> <li>Date submitted and received</li> </ul>	<ul><li>Format</li><li>Date submitted</li><li>&amp;acknowledged</li></ul>	Full-time Researchers Faculty Researchers
Format Date submitted &acknowledged	File for Registration	Date filed     Statement of account with filing     number	<ul><li>Receipt</li><li>Date received</li></ul>	ITSO Chief

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	A			
<ul><li>Receipt</li><li>Date received</li></ul>	Formality Examination		Date received	IPOPHL
Date received	Integration of comments and submission of revised document	Date submitted and received	<ul> <li>Formality Report</li> <li>Endorsement to ODR</li> <li>Date submitted and received</li> </ul>	UITSO ODR Researcher
<ul> <li>Formality Report</li> <li>Date submitted and received</li> </ul>	Accepted ?		<ul><li>Notice of Publication</li><li>Date Issued</li></ul>	IPOPHL
<ul><li>Notice of Publication</li><li>Date Issued</li></ul>	Notice of Acceptance		<ul><li>Notice</li><li>Date Issued</li></ul>	IPOPHL
<ul><li>Notice</li><li>Date Issued</li></ul>	Secure Certificate of Registration		<ul><li>Notice of publication and registration</li><li>Date received</li></ul>	IPOPHL UITSO
<ul> <li>Notice of publication and registration</li> <li>Date received</li> </ul>	Awarding of certificate of registration to the researcher	<ul><li>Certificate of registration</li><li>Date received</li></ul>	Photo documentation	ODR Researcher
	END			

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